

# ERIE COUNTY CLERK'S OFFICE

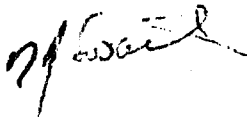
David J. Swarts  
County Clerk

## Memorandum

DATE: March 17, 2006

TO: Customers of the office

FROM: David J. Swarts, County Clerk



RE: Conviction reports

At the direction of the Erie County District Attorney's Office, the reports of criminal convictions have been removed from this office. **Effective immediately**, the District Attorney's Office will no longer provide any conviction reports to the County Clerk.

We regret any inconvenience that this may cause.

Once the effect of this decision is fully determined, this office will further advise as to any adjustment in procedure. In the meanwhile, we will maintain the closed criminal records on file and generally be able to certify convictions for customers who provide a case indictment number.

DJS